

## PERSON SPECIFICATION

**JOB TITLE:** UNQUALIFIED TEACHER (SPECIAL)

**GRADE:** UQT 1 - 6 + SEN

**Method of Assessment (MOA):** AF = Application Form I = Interview T = Test/Exercise P = Presentation

CRITERIA	ESSENTIAL	MOA
<b>EXPERIENCE</b> (Relevant work & other experience)	<ul style="list-style-type: none"> <li>• Experience of planning sequences of work to meet the needs of all learners, ensuring progress is made by adapting and scaffolding the learning.</li> <li>• Experience of supporting students in Literacy, Numeracy and working with SEN groups and individuals</li> <li>• Experience of using ICT effectively</li> <li>• Knowledge of policies and codes of practice/legislation</li> <li>• Experience of using IT equipment such as interactive boards, ipads and visualisers.</li> </ul>	<p>AF</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>
<b>SKILLS &amp; ABILITIES</b> (E.g. Written communication skills, dealing with the public)	<ul style="list-style-type: none"> <li>• Ability to work effectively as part of a team.</li> <li>• High quality communication skills – written and spoken.</li> <li>• Awareness of strategies to develop creativity and innovation in the curriculum</li> <li>• Ability to form good relationships with children, parents and colleagues</li> <li>• Ability to create a positive learning environment and use appropriate strategies to manage unwanted behaviours.</li> </ul>	<p>T</p> <p>I</p> <p>T</p> <p>P</p> <p>T</p> <p>I</p>
<b>TRAINING</b>	<ul style="list-style-type: none"> <li>• Interest in own personal development and willingness to undertake further training.</li> </ul>	<p>AF/I</p>
<b>EDUCATION/QUALIFICATIONS</b> (N.B. Full regard must be paid to overseas qualifications)	<ul style="list-style-type: none"> <li>• Relevant level 3/4 qualification or teaching qualification</li> <li>• Qualifications in Maths and English</li> <li>• HLTA status or working towards is desirable</li> <li>• Good IT skills</li> <li>• Recent relevant in-service training in current educational practice</li> </ul> <p><b>(Certificates required at interview)</b></p>	<p>AF/I</p> <p>AF</p>
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• A commitment to involving parents in their child's education</li> <li>• Supportive of the school's vision and values</li> <li>• An awareness, understanding and commitment to equal opportunities</li> <li>• Awareness and understanding of safeguarding procedures</li> <li>• Willingness to undertake additional/relevant training as necessary.</li> </ul>	<p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>

<b>SAFEGUARDING</b>	Enhanced DBS is essential.  <i>This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement of the role.</i>	
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**ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE TRUST  
EQUAL OPPORTUNITIES POLICY**